

# Felpham Fields Residents Association Ltd.

(Company Incorporated by Guarantee)

(Registered in Cardiff No.12683058)

## Registered Office

18 Ley Road, Felpham, Bognor Regis, West Sussex, PO22 7HR

[www.felphamfields.co.uk](http://www.felphamfields.co.uk)

## **PLANTING LICENCE APPLICATION - NON-MEMBER**

***Please fill in the details below and when completed, please return this application form to the company secretary at the above address.***

I ☐ We ☐ (Tick as appropriate)

Name(s).....

Address.....

.....Postcode.....

Telephone Number.....Mobile Number.....

E-mail.....

Herby request permission from Felpham Fields Residents Association Ltd. -

To plant – (Tick Below as Appropriate)

A Tree ☐ Trees ☐

A Plant ☐ Plants ☐

Both Tree(s) and Plant(s) ☐

on land owned by Felpham Fields Residents Association Ltd.

Please specify in the space below the exact location where you propose to plant any Tree(s) or Plant(s) -

**It would greatly assist us if as part of this application you could supply a photograph of the area of land where you wish to place the Tree(s)/Plant(s) -** (Should supplying a photograph prove problematical for you, please contact the secretary on the number below for assistance with taking a photograph).

**Photograph supplied -** (Circle as appropriate) - YES/NO

As a **Non-Member** of the Company, where any such permission is granted to you by the Company and before a Planting Licence Agreement is issued to you, you will be required to **pay the Company an administration fee**, as from time to time prescribed by the Company Council (please call the Company Secretary on the telephone number below for further details). Before any such agreement comes in to effect, full payment of the administration fee must have been made to the Company and the agreement will have to be signed by you the applicant and Felpham Fields Residents Association Ltd. before any tree(s) and/or plants(s) are planted, on any land belonging to Felpham Fields Residents Association Ltd.

Your application will be discussed by members of the Felpham Fields Residents Association Ltd. Council at the next Council meeting and you will be contacted by the Company Secretary who will notify you of the outcome of your application in due course.

**N.B.** – In considering your application Council Members will have to take in to consideration any safety concerns (e.g. access for emergency vehicles, safety/restriction on visibility for vehicles/pedestrians negotiating the roads) and any potential adverse impact on water/gas/electric supply pipes and cables etc.

**Further information** – Please call the Secretary on **01243 829439**