

Felpham Fields Residents Association Ltd.

(Company Incorporated by Guarantee)

(Registered in Cardiff No. **12683058**)

Registered Office

18 Ley Road, Felpham, Bognor Regis, West Sussex, PO22 7HR

www.felphamfields.co.uk

SKIP LICENCE APPLICATION - NON-MEMBER

Please fill in the details below and when completed, please return this application form to the company secretary at the above address.

I ☐ We ☐ (Tick as appropriate)

Name(s).....

Address.....

.....Postcode.....

Telephone Number.....Mobile Number.....

E-mail.....

Herby request permission from Felpham Fields Residents Association Ltd. to place a skip on land owned by Felpham Fields Residents Association Ltd.

The purpose of this Skip Licence Application is to enable a **Non-Member** of the Company to seek permission from the Company, to place a skip on Felpham Fields Residents Association Ltd. land, **subject to a fee** (please see below), but only where, the applicant does not have space on their own land to place a skip.

Please specify in the space below the exact location where you wish to place the skip -

Please specify in the space below the reason you are unable to place the skip on your own land -

It would greatly assist us if as part of this application you could supply a photograph of the area of land where you wish to place the skip - (Should supplying a photograph prove problematical for you, please contact the secretary on the number below for assistance with taking a photograph).

Photograph supplied - (Circle as appropriate) - YES/NO

As a **Non-Member** of the Company, where any such permission is granted to you by the Company and before a Skip Licence Agreement is issued to you, you will be required to pay **the Company an administration fee**, as from time to time prescribed by the Company Council (please call the Company Secretary on the telephone number below for further details). Before any such agreement comes in to effect, full payment of the administration fee must have been made to the Company and the agreement will have to be signed by you the applicant and Felpham Fields Residents Association Ltd. before you are permitted to place a skip on any land belonging to Felpham Fields Residents Association Ltd.

Please be aware that the issuing of a Skip Licence by Felpham Fields Residents Association Ltd. (The Licensor) does not override any local authority Skip Licencing Requirements and it is the responsibility of the person making this application (The Licensee), to also make checks with the Skip provider, in order to establish if a Council Skip Licence is also required (e.g. where the skip is to be placed on the roadway etc.).

Once your application has been received, you will be contacted by the Company Secretary (or if the Secretary is unavailable, one of the Directors) in order to, where appropriate, arrange for a Skip Licence Agreement to be issued to you.

N.B. – When making your application, please consider any safety concerns (e.g. access for emergency vehicles, safety/restriction on visibility for vehicles/pedestrians negotiating the roads) and any potential adverse impact on water/gas/electric supply pipes and cables etc.

Further information – Please call the Secretary on **01243 829439**